Welcome to SR Technics Training Services UAE

To help you make the most of your stay in the UAE, please find enclosed some important information. We wish you an interesting and rewarding experience with us and during your stay.

Your Training Services Team

Table of Contents

1. Contact & Address details .................................................................................................2
2. Visas and travel documents.............................................................................................3
3. Practical Training .............................................................................................................4
4. Accommodation .............................................................................................................4
5. Transportation .............................................................................................................5
6. Access & Parking ..........................................................................................................5
7. Location Map ..............................................................................................................6
8. Emergency Contact Information AUH ................................................................................7
1. **Team Contact Information**

**Head of Training Services AUH**
Markus Bürgin (Ad Interim)
Markus.Buergin@srtechnics.com

**Instructor & Deputy Head of Training**
Paul Vincent Bico
Paul-vincent-sadili.Bico@srtechnics.com

**Administration Manager**
Nicole Senior - McLean
Nicole.Seniormclean@srtechnics.com
+971 55 472 8798

**Training Administrator**
Cherilyn Del Rosario
Cherilyn.Delrosario@srtechnics.com
+971 55 472 8798

**Sales Director**
Remo Pilla
Remo.Pilla@srtechnics.com
+41 79 597 72 93

**Mailing Address**
SR Technics Switzerland
Training Services
Masdar City
Incubator #3, 3rd Floor, Office 1B
Khalifa City A
Abu Dhabi
United Arab Emirates
2. **Visas and travel documents**

Please ensure you have all the valid travel documents required for UAE together with any visa required.

There is a visa-on-arrival process for specific countries; passport holders should check visa requirements before travel. Immigration officials may grant a visit visa, which is valid for 30 days, on arrival at the port of entry.

Citizens of the following countries (holders of Regular Passports) **do not require a UAE visa:**

<table>
<thead>
<tr>
<th>1- United Kingdom</th>
<th>2- Italy</th>
<th>3- Netherlands</th>
</tr>
</thead>
<tbody>
<tr>
<td>4- Luxemburg</td>
<td>5- Austria</td>
<td>6- Norway</td>
</tr>
<tr>
<td>7- Portugal</td>
<td>8- Greece</td>
<td>9- France</td>
</tr>
<tr>
<td>10- Germany</td>
<td>11- Belgium</td>
<td>12- Switzerland</td>
</tr>
<tr>
<td>13- Monaco</td>
<td>14- Iceland</td>
<td>15- San Marino</td>
</tr>
<tr>
<td>16- Spain</td>
<td>17- Vatican</td>
<td>18- Andorra</td>
</tr>
<tr>
<td>19- Poland</td>
<td>20- Slovenia</td>
<td>21- Sweden</td>
</tr>
<tr>
<td>22- Denmark</td>
<td>23- Ireland</td>
<td>24- Finland</td>
</tr>
<tr>
<td>25- Slovakia</td>
<td>26- Czech</td>
<td>27- Lithuania</td>
</tr>
<tr>
<td>28- Hungary</td>
<td>29- Latvia</td>
<td>30- Estonia</td>
</tr>
<tr>
<td>31- Malta</td>
<td>32- Cyprus</td>
<td>33- Croatia</td>
</tr>
<tr>
<td>34- Romania</td>
<td>35- Bulgaria</td>
<td>36- USA</td>
</tr>
<tr>
<td>37- Australia</td>
<td>38- New Zealand</td>
<td>39- Japan</td>
</tr>
<tr>
<td>40- Singapore</td>
<td>41- Hong Kong</td>
<td>42- Brunei</td>
</tr>
<tr>
<td>43- Malaysia</td>
<td>44- South Korea</td>
<td>45- Canada</td>
</tr>
</tbody>
</table>

It should be noted that this list may change or vary slightly from time to time and it is therefore advisable to check with your local UAE embassy or the airline that you are using to fly to the UAE. If you do NOT fall into one of the above categories, you will require a visa and a sponsor for your visit. The sponsor normally applies for the visa on your behalf.

You may also check the requirements on the UAE Ministry of Foreign Affairs website below [http://www.mofa.gov.ae/](http://www.mofa.gov.ae/)
3. **Practical Training & required documents**

An access pass is generally required for any practical training as it is conducted inside the hangar or ramp. The pass should be worn at all times during the course of the training.

The following are the documents typically required to obtain a hangar access pass whether you are a UAE Resident, UAE National, GCC Resident or National, or a visitor from outside the region.

- A color copy of Passport
- A color copy of Residence Visa or Entry stamp obtained on arrival
- A color Passport Photograph (scanned copy and hardcopy)
- A color copy of UAE Entry Visa (If applicable)
- A Security Clearance Form to be completed

a) Once all documents have been submitted to SR Technics (including Entry stamp if applicable) the access pass may be ready within 15-20 working days approximately.

b) Safety shoes are mandatory for Practical training.

As the document requirements change from time to time we will update you at the time of your registration.

4. **Accommodation**

SR Technics has a corporate agreement with the following hotels which are in close proximity to Masdar city.

**Hotel**

Crowne Plaza Yas Island  +971 2 656 30 00  
Yas Island Rotana & Centro  +971 2 656 4000/4444  
Premier Inn  +971 2 818 6630 (Non Smoking)

For further accommodation options and things to do in Abu Dhabi please visit:  
http://www.timeoutabudhabi.com
5. **Transportation & driving licenses**

**Taxis**

Taxis which are metered are readily available in all areas in and around the UAE, outside the Airport Arrivals and within the hotels.

Public bus transportation is also available, you may check the Department of Transport website below for schedule and further information on bus schedules.

http://dot.abudhabi.ae/en/info/Bus_Transportation

**Driving & licenses**

Visitors to Abu Dhabi can rent or drive a car in the Emirates if they have a valid international driving license issued by the country from which their driving license has been granted.

a) Citizens of 26 nationalities are allowed to drive with licenses issued from their home countries during their visit to the UAE: Countries are:

- Germany, Italy, Switzerland, Poland, Finland, Spain, Holland, Greece, Sweden, Romania, Belgium, Ireland, Turkey, Denmark, Austria, France, UK, Norway, US, Canada, Australia, Singapore, South Korea, New Zealand, Hong Kong and South Africa.

b) These nationals need to obtain the legal translation of driving licenses from their home countries attested from their embassies or consulates in order to be able to drive in the UAE with such permits after their arrival in the country on a visit visa:

- Greece, Turkey, Canada, Japan and South Korea.

* As these rules and regulations change from time to time please check online to obtain the latest information.

6. **Access & Parking Masdar City**

**If you are driving**

Please park at the Main Masdar City Entrance/Northern Car Park at the PRT Station. Please only use the parking spots which are marked VISITOR, parking is offered on two levels of the Car park.

After parking you may use the Personal Rapid Transport (PRT) to take you to the Masdar Institute building, less than 5 minutes. From there it is only a short walk (3 minutes) to the Incubator 3 building, and SR Technics Training.

**Shuttle bus**

You may take one of the Masdar City marked Shuttle Cars/Bus parked directly in front of the PRT Station, it will leave you at Siemens or The Dome where Incubator 3 is only a 3 minute walk away up the stairs and straight ahead behind Al Hilal Bank.

**Taxi**

Let the taxi leave you at Siemens and walk from there to Incubator 3.
7. **Location Maps**
   SR Technics Location map, Masdar City

![SR Technics Location Map](image1)

**Driving Map to Masdar City**

![Driving Map to Masdar City](image2)
8. Emergency & Information Services Abu Dhabi

<table>
<thead>
<tr>
<th>Service</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police</td>
<td>999</td>
</tr>
<tr>
<td>Ambulance</td>
<td>998</td>
</tr>
<tr>
<td>Helicopter Ambulance</td>
<td>999</td>
</tr>
<tr>
<td>Fire</td>
<td>997</td>
</tr>
<tr>
<td>Telecommunication Information/Services for Etisalat</td>
<td>101</td>
</tr>
<tr>
<td>Telecommunication Information/Services for Du</td>
<td>155</td>
</tr>
<tr>
<td>Telephone Directory for Etisalat</td>
<td>181</td>
</tr>
<tr>
<td>Telephone Directory for Du</td>
<td>199</td>
</tr>
<tr>
<td>Taxi Booking</td>
<td>600 53 53 53</td>
</tr>
</tbody>
</table>